



I Read Canadian Day Author Readings Educator Instructions

What To Expect:

Readings will last 15–20 minutes and will generally flow as follows:

- 1–2 Minutes:** Book creator introduces themselves and their book(s)
- 3–5 Minutes:** Book creator reads picture book or excerpt from a novel
- 5–10 Minutes:** Book creator answers questions from students
- 1–2 Minutes:** Book creator recommends books by other Canadians

Instructions for Educators:

1. In late August, a link to a spreadsheet of participating authors and illustrators will be posted here. [Sign up](#) to receive an email alerting you when the list is available. **We will not share your email or use it for any other purpose.**
2. You may request one or multiple book creators over the course of I Read Canadian Day. Decide how many creators you'd like to invite, what grades you'll be focusing on, and what times you have available for the reading.
3. On receiving the spreadsheet, you'll be able to review the availability and target grades of each creator and decide which one(s) you'd like to invite. **Please note: we do not vet or otherwise vouch for the book creators on this list. You are responsible for researching the creators to make sure they are a good fit for your school.** We strongly encourage you to visit their websites and/or read their materials before making your selections.
4. Contact the book creator(s) you are interested in scheduling. Some creators will allow you to book directly via an automated form. Other creators will provide an email address. Be sure to include the following information in your message:
 - Your location/time zone
 - Students' grade level and demographics (to help creators with more than one book decide which story to present and which books to recommend)
 - Approximate number of students who will participate in the reading
 - Times that work best for the reading on November 4th. Keep in mind that creators may be coordinating more than a dozen readings on I Read Canadian Day; the more flexible you are, the better your chances of successfully confirming a reading.
5. Please reach out to creators individually; do not copy several creators in one email.
6. After you confirm your reading:
 - **Send the creator a virtual link to join your classroom at the agreed-upon time.**
 - Confirm with your creator one week before your reading.
 - Other Tips:
 - Familiarize your students with the creator/books.



- Post on social media before and after the reading, promoting #IReadCanadian as well as your invited creators.
- Send shareable photos of the reading to the creators so they can post on social media.

FAQs for Educators:

I reached out to a creator to book a session and they didn't answer. Can you help me contact them?

Sorry, we are unable to facilitate communication between educators and creators. It's possible your request or their response got stuck in spam. You may want to try emailing from a different account; if you still don't receive a response, assume they are unavailable and move to a different creator on your list.

Can I book more than one creator that day?

You may book as many as you can fit in your schedule!

I'm an educator in another country; can I still participate?

Absolutely! We're all about celebrating Canadian books all around the globe. But you may want to investigate whether your students can access the creators' books before scheduling a reading, as some titles may be hard to find outside Canada. And keep time zones in mind when booking!

My school can no longer participate in the reading I arranged. How do I cancel?

Reach out to the creator directly and let them know. (The sooner the better so they can work on filling the spot.)

November 4 isn't a good day for my school. Can we do it on a different day?

These free readings are only available on I Read Canadian Day. But you can always talk to your chosen creators about scheduling a regular author visit on a day that works for both of you!

Still Have Questions?

Contact the I Read Canadian Day Virtual Author Visits Team at IRCbookcreators@gmail.com